

Prince Edward Island Firefighter's Association

President	Vice-President	Past President	Secretary-Treasurer
Tim Jenkins	Rod MacDonald	Bill Gourley	Gordon MacFadyen
Charlottetown 1	East River	North River	Summerside

Minutes of the Executive Meeting
August 14, 2008 7:00 p.m.
Fire School

Members Present:

Dale Harris	Miles Boulter
Bill Gourley	Art MacKay
Rod MacDonald	Gordon MacFadyen
Tim Jenkins	Donnie MacEwen

Rod moved, Dale seconded to accept the minutes of the meeting of July 10, 2008. **Motion carried.**

Old Business:

- Craig Pierre of Island EMS is pressing the Attorney General's Office to settle on a solution for handling corners cases.

Treasurer:

- Gordon circulated a statement outlining the bank balance and expenses to be paid along with a report on outstanding accounts receivable.
- A discussion on the outstanding loan took place. Gordon reported that the original loan which was established at approximately \$2000 per month is paid and that the payment on the new loan which is approximately \$600 per month will go for another four plus years. A discussion on how fast to pay off the loan was held. Gordon agreed to obtain a loan amortization schedule and various options for a new level of payment.

Training:

- Miles reported that the training year has been mostly complete and that invoices in the amount of 48,476.41 were issued. The largest portion of the invoices related to training provided to Holland College students in the amount of \$20,296.
- The school is scheduling training for member departments. If there is enough interest sessions on pump operations and instructor training will be offered.
- The photo copier is reaching the end of its useful life. A technician indicated that the copier will require approximately \$1000 of repairs. The sales department contacted Miles and offered a solution to replace the current machine with a similar newer refurbished unit. The purchase price would be approximately \$2,700. A lease option was also available. A discussion on the needs of the association and what type of unit is required. A motion was put forward by Rod, seconded by Art that Miles procure a unit that would meet the needs of the Association in the amount of \$1,200. **Motion Carried.**
- Miles had the new water tank inspected and reported that based on the opinion of an engineer that some bracing will be required so that it can be installed.
- Fire Service Certificates were issued to Rod MacDonald, Todd Bannister, Allan Gallant, John MacKinnon, and Gerald MacMahon.
- Miles also requested that consideration be given to raising the honorarium provided to instructors delivering commercial courses. Currently, they receive \$50 per course. This rate has not increased in a number of years. Miles proposed that the rate be increased to \$100. A motion was put forward by Rod, seconded by Art that the honorarium provided to instructors delivering a commercial course be increased to \$100. **Motion Carried.**
- Miles reported to the group that new training resource material is required to deliver level one and two modules. The cost will be approximately \$6,000. A motion was put forward by Rod, seconded by Art that a complete set of training material be purchased at a cost of approximately \$6,000. **Motion Carried.**

Fire Marshal's Office:

No report provided

New Business

Parks Canada has requested that they be considered for participation in the MFR and other programs offered by the fire school. Generally there was support for Parks Canada to participate but the question as to the ability for their organization to be some sort of member. Potentially they could be an associate member. Last month discussion on whether a bylaw change may be required.

The group agreed that due to the relationship of the to organizations that it would be appropriate to develop an associate member class for Parks Canada. A review of the bylaws indicate that the executive can establish classes of members.

A motion was put forward by Donnie seconded by Rod that an associate member category be established with dues established at twice the rate for regular members.

Motion Carried.

Tim is working on a presentation the he hopes to deliver to the Community and Cultural Affairs Department. The presentation depicts the benefits offered to the Fire Departments in the other maritime provinces. The presentation will form a potential request for the Department to consider.

Medical First Responder/911:

No new progress to report.

Meeting adjourned 8:40 p.m. Next meeting September 11, 2008 at the Fire School, 7:00 p.m.